Budget Committee	November 21, 2022, Monday I. Call to Order – 1:36 pm	Zoom Meeting
Members Present	Natasha Kephart, Carol McIntosh, Chelsie Hamtak, Coral Lopez, Desirae Blunt-Lamkey, Heather Rikalo, Jayna Conkey, Katy Edmunds, Phyllis Mason, Randal Miller, Smriti Bhattarai	
Members Missing	Jeff Erickson, Songhai Liu	
Guests	None	
Summary of Actions Taken	10/17/2022 minutes approved. October and November BRRs approved.	
Agenda items for next meeting		

Agenda Topic	II. Approval of Minutes from meeting 10/17/2022
Action Taken	Approved
Summary of Discussion	*Motion to approve - 1st: Phyllis M. 2nd: Carol M.* *Minutes were approved.*
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III.a. Standard Business – Review of New Budget Resource Requests - Natasha K.
Action Taken	None

Summary of Discussion	October BRRs (all Tech Fees):
	1. Replace old iMacs in libraries x6 - Computing Services = $10,908
	2. PCs x16 for CED 320a Testing Center - Computing Services = $17,143.04
	3. Access wireless points in library x8 - Computing Services = $3,784.22
	All 3 October BRRs approved - 1st: Heather R., 2nd: Jayna C.
	
	November BRRS:
	1. AV/Media installation (mounting, wiring, painting, electric, etc.) in Cedar Building - Media Services = $100,000.00
	2. Updated screens in Carson Nugget Hall - Media Services = $41,075.80
	3. Accessibility tracker in Canvas - Computing Services = $9,800.00 annually
	    If not under Tech Fees, will be Web Fees.
	4. AV/Media screens for Carson Campus, excluding Cedar Building - Media Services = $84,492.24
	5. BRIS 350 network data compliance - Computing Services = $30,440.00
	    Not Tech Fees, taking to Exec Team, possibly EOY.
	6. iPads x2 for Graphic Design students - PAT = $3,852.00
	7. Keyboards x25, Mice x50, and color printer for CED 320 - Learning & Innovation for Testing Center = $2,116.09

	All November BRRs approved - 1st: Carol M., 2nd: Smriti B.
	Please note extra info in italics above.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**III.b. Standard Business -** Update from CSD subcommittee - Heather R.
Action Taken	None
Summary of Discussion	Eleven (11) requests have been approved this FY at $800 each
	$7,000.00 = reconciled
	Upcoming NAH conferences in Spring should bring new requests.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**III.c. Standard Business -** Update from CIP subcommittee - Jeff E.
Action Taken	None
Summary of Discussion	No updates - Jeff Erickson absent.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**III.d. Standard Business -** Update from GR subcommittee - Coral L.
Action Taken	None
Summary of Discussion	No new grant activity since the previous meeting.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**III.e. Standard Business -** Update from Tech Fee - Phyllis M.
Action Taken	None
Summary of Discussion	Expended - $199,890.03
	Avail Bal - $262,724.78
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**III.f. Standard Business –** Budget Update - Coral L.
Action Taken	None
Summary of Discussion	Our biennial budget has been submitted to the Governor's office and the Legislative Council Bureau. They've submitted a request with questions. Two new NSHE budget analysts, hence lots of questions.

Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**IV. Old Business**
Action Taken	None
Summary of Discussion	Budget Committee bylaws have been reviewed at College Council. They now will go to the Administrative, Classified, and Academic Councils, then back to College Council for a vote.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**V.a. New Business** - Update on Biennial Budget - Coral L.
Action Taken	None
Summary of Discussion	See Section III.f.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**VI. Public Comment**
Action Taken	None
Summary of Discussion	None
Assignments/Potential Agenda Items	None
Comments/Information	None

VII. Next meeting is December 12,2022, at 1:00pm to 2:00pm.
Please note time & date changed.

VIII. Adjourn - 2:11 pm