

Budget Committee	Oct. 24, 2024 I. Call to Order – PM	Zoom Meeting
Members Present	Casey Otto (Chair), Heather Rikalo, Katy Edmunds, Thomas Herring, Jayna Conkey, Jim Feser, Shannon Council, Benny Buchanan, Natasha Anderson, Troy Wadsworth	
Members Missing	Coral Lopez, Kyle Kelly, Randy Miller	
Guests		
Summary of Actions Taken	Approved 2 BRR requests from IT to be paid by tech fees.	
Agenda items for next meeting		

Agenda Topic	II. Approval of Minutes from 9/25/24	
Action Taken	Approved	
Summary of Discussion	Motion to approve: 1st Troy Wadsworth, 2nd – Jayna Conkey with unanimous vote of members present	
Assignments/Potential Agenda Items	None	
Comments/Information	None	

Agenda Topic	III. Standard Business - a. Review of New Budget Resource Requests	
Action Taken	2 BRRs from IT approved for use of Tech Fees.	
Summary of Discussion	<p>Both new BRRs are from IT. First, implement advanced email security software on top of Google existing services. The \$37974 price is annual cost. This replaces approximately \$13000 in existing costs for email services. These upgrades are needed for email security particularly as student email services are rolled out. Privacy concerns are addressed in the process of implementation with Proof Point, the company providing extra security. The request is to use tech fees this year and revisit next year to address sustainability of costs long term. It seems that tech fees as a funding source for this should be sustainable for at least a few years. Motion to approve 1st Heather Rikalo, 2nd Jayna Conkey. Approved unanimously.</p>	

	Second, Faronics imaging software used extensively in student lab areas. Motion to approve 1 st Jayna Conkey, 2 nd Heather Rikalo. Approved unanimously.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - b. Update from CSD subcommittee
Action Taken	None
Summary of Discussion	Approved 9 applications to date and awarded \$9799.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - c. Update from CIP subcommittee
Action Taken	None
Summary of Discussion	<p>Link project has fallen behind schedule with a new completion date expected in mid November.</p> <p>Emergency beacon blue lights have cell lines established and anticipate starting to install soon.</p> <p>Working on bathroom updates to start construction after spring semester.</p> <p>Working on CDL lot gazebo. Project is in design phase.</p> <p>Reynolds building mold remediation possible start in spring.</p> <p>Add electrical circuits in gym in design phase.</p> <p>Lighting update on Fallon campus electrical contractor has started design.</p>
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - d. Update from GR subcommittee
Action Taken	None
Summary of Discussion	No updates
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - e. Tech Fees Update
Action Taken	None
Summary of Discussion	Currently spent \$85751 leaving available balance is \$466000 available. Carried over approximately \$130000 from last year which is more than should be carried over. Tech fees need to be spent down. Expectations is that tech fees will level out. Troy left after giving this report.
Assignments/Potential Agenda Items	None
Comments/Information	

Agenda Topic	III. Standard Business - f. Budget Update
Action Taken	
Summary of Discussion	Professional COLA starts Nov. 1. Workday software improvements to budgeting process are being worked on. New committee rules were approved via email and sent to College Council.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	IV. Old Business – b. Website Review
Action Taken	
Summary of Discussion	
Assignments/Potential Agenda Items	
Comments/Information	None

Agenda Topic	V. New Business
Action Taken	None
Summary of Discussion	

Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	VI. Public Comment
Action Taken	None
Summary of Discussion	
Assignments/Potential Agenda Items	None
Comments/Information	None

Next meeting: Nov. 21 3:00-4:30 pm

Adjourn