

College Council Meeting Minutes 10/04/24, 10:00 a.m. via Zoom

College Council Members Present:

Non-Voting - Dr. Dalpe, President
Non-Voting – Wendy Andersen, Recorder
Voting – Dr. Ryan, VPASA
Voting – Coral Lopez, CFO
Voting – Niki Gladys, Executive Director, Advancement
Voting – Martin Schmidt, Academic Faculty Senate Chair
Voting – April Reyes, Classified Council Chair
Voting – Catalina Wilson, ASWN President
Voting - Scott Morrison & Travis Carr, Academic Directors
Voting – Robin Eppard, Adjunct Faculty Representative

College Council Members Absent:

Voting – Debi Ingraffia-Strong Academic Directors
Voting – Gretchen Stanerson, Administrative Faculty Senate Chair

Guests with Agenda Items

Geri Pope
Katherine Strain

Summary of Actions Taken:

- 09/13/24 meeting minutes - approved
- Proposed Institutional Student Learning Outcomes - approved
- Proposed revisions to Policy 11-1-1: Operational Mandate Environmental Health and Safety - approved

Agenda Items for Next Meeting:

- 10/1/24 approval of minutes

Agenda Item 1: Call to Order and Roll Call - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: The meeting was called to order at 10:02 a.m. Roll call was taken via the participation list. A quorum was present.

Agenda Item 2: Opening Remarks and College Updates - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: Provided campus updates including latest enrollment numbers. Reminder that the strategic master plan will be revisited in the spring and the college will have an accreditation visit this year

Agenda Item 3: Approval of Minutes from Sept 13, 2024 College Council Meeting - (Kyle Dalpe)

Action Taken: Minutes approved

Summary of Discussion: Coral Lopez motioned to approve meeting minutes from 9/13/24. Niki Gladys seconded the motion; the minutes were approved unanimously.

Agenda Item 4: 2023/2024 WNC Mission Fulfillment Report - Kyle Dalpe/Chris Michaels
Dalpe presented the report. Highlighting that out of 11 KPI's in the report, WNC passed 9, placing WNC at an 82% success rate. More effort will be put toward the two not meeting the goal.

Agenda Item 5: Institutional Student Learning Outcomes – Geri Pope (For Possible Action)
Item presented for a second time. Geri provided brief background and highlighted revised sections.

Robin Eppard moved to approve. Martin Schmidt seconded.
Motion passed.

Agenda Item 6: Policy and Procedures: Second Reading (For Possible Action)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

- a) Proposed revisions to Policy 11-1-1: Operational Mandate Environmental Health and Safety – Katherine Strain

Action Taken: Approved

Summary of Discussion: Discussion ensued about responsibility of Laboratory Supervisor with regard to training responsibilities. Coral Lopez moved to approve with clarity to language about laboratory supervisor definition. In addition, the words “Advisory Committee” in the statement section will be replace with “Department” as there is currently no committee. April Reyes seconded.

Motion passed.

Agenda Item 7: Standing Committees

- a) DEI Committee – Nichole Paul
 - i) Instructional Sessions
 - ii) Student Group Support

Action Taken: None

Summary of Discussion: Presented goals.

Agenda Item 8: Updates from Members

Action Taken: None

Summary of Discussion: Several members provided updates relevant to activities in their area, including

Kyle Dalpe, President

Catalina Wilson, ASWN

Niki Gladys, Foundation

April Reyes, Classified Council

Martin Schmidt, Academic Faculty

Coral Lopez, CFO

Agenda Item 9: Old Business

Action Taken: None

Summary of Discussion: None

Agenda Item 10: New Business

Action Taken: None

Summary of Discussion: None

College Council meeting adjourned by unanimous consent at 10:39 a.m.