

## **College Council Meeting Minutes 5/2/25, 10:00 a.m. via Zoom**

### **College Council Members Present:**

Non-Voting - Dr. Dalpe, President,  
Non-Voting – Tracy Mendibles, Recorder  
Voting – Dr. Ryan, VPASA  
Voting – Coral Lopez, CFO  
Voting – Niki Gladys, Chief Advancement Officer  
Voting – Martin Schmidt, Academic Faculty Senate Chair  
Voting – Vacant, Adjunct Faculty Representative  
Voting – Gretchen Stanerson, Administrative Faculty Senate Chair  
Voting – April Reyes, Classified Council President  
Voting – Catalina Wilson, ASWN President  
Voting – JW Lazzari, Audrey Auer & Travis Carr, Academic Directors

### **College Council Members Absent:**

Adjunct Faculty Representative  
Dr. Dalpe, President  
Tracy Mendibles, Recorder  
Coral Lopez, CFO  
April Reyes, Classified Council President

### **Guests with Agenda Items**

Dianne Hilliard, Amy Ghilieri, Josh Fleming, Geri Pope

### **Summary of Actions Taken:**

April 11, 2025 meeting minutes approved  
Proposed revisions to Policy 3-5-1: Grade Appeal – approved (pending Faculty Senate approval on May 9<sup>th</sup>)  
Proposed revisions to Policy 3-5-2: Student Grievance – approved (pending Faculty Senate approval on May 9<sup>th</sup>)

### **Agenda Items for Next Meeting:**

- 5/2/25 approval of minutes
- 2<sup>nd</sup> Reading:
  - General Education Definitions review
  - Proposed revisions to Policy 3-2-7: Sabbatical Leave
  - Proposed revisions to Policy 4-5-1-2: Hiring Academic and Administrative Faculty

**Agenda Item 1: Call to Order and Roll Call - (Niki Gladys)**

**Action Taken:** None

**Summary of Discussion:** The meeting was called to order at 10:07 a.m. Roll call was taken via the participation list. A quorum was present.

**Agenda Item 2: Opening Remarks and College Updates - (Niki Gladys)**

**Action Taken:** None

**Summary of Discussion:** Commencement is fast approaching. An email of updates will be sent out by Chelsie next week. The Sound of Music performance will begin May 9<sup>th</sup> and tickets are almost sold out. Governor's recommended budget was approved today at the Legislature. More info to come on that. The Link grand opening is May 8<sup>th</sup>. Rebecca Blevans and her students are currently in Las Vegas. ASWN distress fest will be the week of 5/12/25. Employee appreciation week will be 5/5-5/9/25. Congratulations to Deb Conrad and the Prison Education Program for being on the news and receiving Pell Grant funds for prisoners. Nevada is the first state to receive these funds. Nigel Harrison has been nominated as the Greater Nevada hero of the month.

**Agenda Item 3: Approval of Minutes from April 11, 2025 College Council Meeting - (Niki Gladys)**

**Action Taken:** Minutes approved

**Summary of Discussion:** Catalina Wilson motioned to approve meeting minutes from 4/11/25. Dana Ryan seconded the motion; the minutes were approved unanimously.

**Agenda Item 4: Standing Committees Annual Goals Reports – (Information Only)**

**Action Taken:** None

**Summary of Discussion:**

- Accessibility Committee – Troy Wadsworth
- Accreditation Committee – Geri Pope
- Auxiliary Committee – Heather Rikalo
- Budget Committee – Casey Otto
- Curriculum Committee – Geri Pope
- Digital Learning Committee – Justin McMenomy
- Diversity, Equity & Inclusion Committee – Mary Gillespie
- Healthy Campus & Environment Committee – Nigel Harrison

**Agenda Item 5: Program Reviews – Amy Ghilieri (Information only)**

**Action Taken:** None

**Summary of Discussion:**

- a) Computer Information Technology - The current AAS Technology degree was developed in 2013. While CIT is a costly program to the institution, it has very high course-level enrollment. We struggled to get faculty participation in reviewing the report and goals, so have amended the program review process to incorporate faculty feedback in different ways.
- b) Automotive Mechanics - Students stopped earning skills certificates when OSH 222 was required. This will be resolved by including OSH 222 concurrently with introductory automotive courses in the future.
- c) Machine Tool Technology - A CNC 3 projects class was added to the curriculum offerings and DFT 110 became a concurrent course with MTT 105.

**Agenda Item 6: General Education Definitions Review – Geri Pope (Information Only)**

**Action Taken:** None

**Summary of Discussion:**

- Support the development of GE definitions. Assure what we are offering aligns with NSHE & student requirements. Currently no guidelines on what that means. Faculty has been amazing in providing feedback and Geri would like everyone else's feedback when available. Also need a better tracking method for student services & Academic Advising & Learning to determine how many students use these services.

**Agenda Item 7: Policy and Procedures: First Reading (Information Only)**

*Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.*

- a) Proposed revisions to Policy 3-2-7: Sabbatical Leave – Josh Fleming

Action Taken: None

Summary of Discussion: Minor alterations. Adding 2 weeks to accept a Sabbatical offer. Reflecting where relevant to add a supervisor.

- b) Proposed revisions to Policy 4-5-1-2: Hiring Academic & Administrative Faculty – Melody Duley

Action Taken: None

Summary of Discussion: Minor edits removing procedures and focusing on policy. Most procedures of this policy can be found on the HR website.

**Agenda Item 8: Policy & Procedures: Second Reading (For Possible Action)**

*Discussion and questions from groups; possible action*

- a) Proposed revisions to Policy 3-5-1: Grade Appeal – Dianne Hilliard  
Action taken: Gretchen Stanerson motion to approve, JW Lazzari seconded the motion, unanimously approved (pending Faculty Senate approval on May 9<sup>th</sup>)
  
- b) Proposed revisions to Policy 3-5-2: Student Grievance – Dianne Hilliard  
Action taken: Gretchen Stanerson motion to approve, Catalina Wilson seconded the motion, unanimously approved (pending Faculty Senate approval on May 9<sup>th</sup>)

**Agenda Item 9: College Council Meeting Calendar for 2025/2026 – Niki Gladys (Information only)**

Action Taken: None

Summary of Discussion: Reminded committees to align their 2025/2026 meetings with these dates to ensure promptness when reviewing and voting on action items.

**Agenda Item 10: Updates from Members**

Catalina Wilson, ASWN President, provided update

Troy Wadsworth, Interim Director, Information & Technology Services

Niki Gladys, Chief Advancement Officer, provided update

Melody Duley, Chief HR Director, Chief of Staff

Travis Carr, Director, Workforce, Career and Technical Education

**Agenda Item 11: Old Business**

Action Taken: None

Summary of Discussion: None

**College Council meeting adjourned by unanimous consent at 11:09am**