

Budget Committee	May 22, 2024 I. Call to Order – 1:04 PM	Zoom Meeting
Members Present	Coral Lopez (Operational Oversight), Casey Otto (Chair), Chelsie Hamtak (Vice Chair), Heather Rikalo, Randy Miller, Songhai Liu, Katy Edmunds, Phyllis Mason, Benny Buchanan, Thomas Herring, Natasha Anderson, Jayna Conkey, Jeff Erickson	
Members Missing	Phyllis Mason, Benny Buchanan, Chelsie Hamtak	
Guests	Troy Wadsworth	
Summary of Actions Taken		
Agenda items for next meeting		

Agenda Topic	II. Approval of Minutes from 04/24/24	
Action Taken	Approved	
Summary of Discussion	Motion to approve: 1st Coral Lopez, 2nd Natasha Anderson Unanimous vote to approve minutes.	
Assignments/Potential Agenda Items	None	
Comments/Information	None	

Agenda Topic	III. Standard Business - a. Review of New Budget Resource Requests	
Action Taken		
Summary of Discussion	<p>Casey Otto: There are only 3.</p> <p>Heather Rikalo: Mediated Workstation for the Diversity Center which has no computer. This supports DEI on campus. Total Cost \$1308.01. This could come from tech fees and Coral Lopez moved to approve. Katy Edmunds seconded. Unanimous vote to approve - coming from tech fees.</p> <p>Thomas Herring: Computers in physics lab are old and are having compatibility issues. Is asking for 10 laptops and a charging/storage cabinet. Total cost \$14,911.22. This can come out of tech fees. Coral</p>	

	<p>Lopez moved to approve, Natasha Richardson seconded. Approved unanimously</p> <p>Heather Rikalo: Ask to purchase Pantrysoft for the Food Pantry. This is a cloud-based software that manages all food. Takes care of online ordering, takes care of databases, runs reports and inventory control. Approximately over \$4,095 but Heather asked for \$5,000. It will be about \$2,000/year as a continued expense. UNR uses it for Pac Provisions and it is in the workday system already. There was a discussion between Troy and Song about single sign-ons. Randy Miller moved to approve and Tom Herring seconded. Approved unanimously. This will come from Tech Fees</p>
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - b. Update from CSD subcommittee
Action Taken	None
Summary of Discussion	<p>Heather Rikalo gave an update on the CSD subcommittee. Had a total of 39 applications. \$36,071.10 total in awards. They have already started to receive applications and asked Coral Lopez if there be \$50,000 in FY25? Coral said it has not been not discussed yet, but should be funded.</p>
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - c. Update from CIP subcommittee
Action Taken	None
Summary of Discussion	<p>Jeff Erickson: Gym is under construction. New floors being put in. The entire room is on one circuit which is creating issues for Heather's area. Construction Lab – Reynolds – fence blew down. They are installing a solid cantilevered gate which should not blow down. The installation of Electrical/Ductwork for the Boss Laser Cutter in MTT starts on Tuesday. People coming from Florida on Tuesday to train on the laser cutter. The HUB is under construction – they are building walls right now. Drinking fountains being placed in other buildings.</p>

	New grounds worker Robert Smith.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - d. Update from GR subcommittee
Action Taken	None
Summary of Discussion	<p>Coral Lopez: Last month submitted new grant came out of student services for the Staff Sgt. Fox grant. We did not get that award.</p> <p>Two additional grants were approved EPA – Donna Walden (writes grants):</p> <p>1: 350,000 grant Pollution Prevention Grant Program, will address EPA prevention and training.</p> <p>2: \$700,000 pollution prevention grant EPA – convert to safer alternative chemicals.</p>
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. Standard Business - e. Tech Fees Update
Action Taken	None
Summary of Discussion	<p>Troy Updated:</p> <p>Beginning balance of \$356,369.29. Total expenditures of \$30,225.62. \$196,000 left to spend down.</p>
Assignments/Potential Agenda Items	None
Comments/Information	

Agenda Topic	III. Standard Business - f. Budget Update
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Action Taken	
Summary of Discussion	<p>Casey Otto: Wrapping up this year. Accounts will be swept.</p> <p>Coral Lopez: Big board of regents meeting coming up in Reno – the big item is CIP listing. Business officers have already ranked all projects – WNC’s café ranked as project is #1 on the list. But the System Budget Director said there is not going to be any extra money from the state to fund any of them. The state has to contend with covering everyone’s COLA. Café is just a wish.</p>
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	IV. Old Business –
Action Taken	
Summary of Discussion	Casey Otto: No old business. Refer to the shared folder on the drive for BRR’s.
Assignments/Potential Agenda Items	
Comments/Information	None

Agenda Topic	V. New Business
Action Taken	None
Summary of Discussion	Casey – new members: Jayna is staying, Shannon Council and Kyle Kelley are new. Chelsie, Song and Phyllis are leaving
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	VI. Public Comment
Action Taken	None
Summary of Discussion	
Assignments/Potential Agenda Items	None
Comments/Information	None

Next meeting: September 25, 2024 1:00pm

Adjourn at 1:40 pm