

College Council Meeting Minutes 4/11/25, 10:00 a.m. via Zoom

College Council Members Present:

Non-Voting - Dr. Dalpe, President,
Non-Voting – Tracy Mendibles, Recorder
Voting – Dr. Ryan, VPASA
Voting – Coral Lopez, CFO
Voting – Niki Gladys, Chief Advancement Officer
Voting – Martin Schmidt, Academic Faculty Senate Chair
Voting – Vacant, Adjunct Faculty Representative
Voting – Gretchen Stanerson, Administrative Faculty Senate Chair
Voting – April Reyes, Classified Council President
Voting – Catalina Wilson, ASWN President
Voting – JW Lazzari, Audrey Auer & Travis Carr, Academic Directors

College Council Members Absent:

Adjunct Faculty Representative

Guests with Agenda Items

Dianne Hilliard

Summary of Actions Taken:

March 14, 2025 meeting minutes approved
FY26 Special Course Fees – approved
Proposed revisions to Policy 7-4-3: Identity Theft Prevention Policy – approved
Proposed revisions to Policy 9-2-2: Website Policies – approved
Proposed retirement of Policy 11-3-14: Industrial and Vocational Shop First Aid Policy – approved
Proposed revisions to Policy 15-1-2: Outstanding Faculty Member Award - approved

Agenda Items for Next Meeting:

- 4/11/25 approval of minutes
- 2nd Reading:
 - Proposed revisions to Policy 3-5-1: Grade Appeal
 - Proposed revisions to Policy 3-5-2: Student Grievance
- 3rd Reading:

Agenda Item 1: Call to Order and Roll Call - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: The meeting was called to order at 10:03 a.m. Roll call was taken via the participation list. A quorum was present.

Agenda Item 2: Opening Remarks and College Updates - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: Legislature has been quiet with the deadlines this week. Today is the last day for bills to be submitted and approved. They currently have 49 bills to get out today. WNC is currently waiting on their next year budget. Next Legislative session is 2027. Board of Regents voted on a new, permanent Chancellor yesterday. This is the 5th Chancellor in 3 years for Kyle to work for. The new Chancellor should take office in June. The Auto Collision repair program has been a curriculum that has been just holding on and currently being evaluated. We haven't awarded any degrees, just credits. No full-time staff and debating if this program is needed anymore. Currently requesting that WNC be closed to the public on Commencement Day, May 19th so staff are able to volunteer and be relieved of stress at work. Thank you to everyone who participated, donated time and efforts during the preparation for the 7-year Accreditation visit last week. Felt it was a good outcome and a great report.

Agenda Item 3: Approval of Minutes from March 14, 2025 College Council Meeting - (Kyle Dalpe)

Action Taken: Minutes approved

Summary of Discussion: Gretchen Stanerson motioned to approve meeting minutes from 3/14/25. April Reyes seconded the motion; the minutes were approved unanimously.

Agenda Item 4: Special Course Fees – Coral Lopez (For Possible Action)

Action Taken: Kyle requested motion to approve pending Faculty Senate votes. Catalina motions to approve. April Reyes second motion to approve

Summary of Discussion: Faculty Senate did not review the special course fees before this meeting due to a scheduling conflict. Martin stated he didn't see any issues with voting to move these fees forward and would be discussing them with the Faculty Senate at his meeting today. Would email everyone around 2pm if there were any conflicts, but didn't feel there would be any and to move forward with the approved fees. Gretchen chimed in saying we needed the fees approved and entered into our system today so students can see the classes we are offering being registration has already started.

Agenda Item 5: Policy and Procedures: First Reading (For Possible Action)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

- a) Proposed revisions to Policy 3-5-1: Grade Appeal – Dianne Hilliard

Action Taken: None

Summary of Discussion: Much needed updates from years ago. Inconsistencies in timelines. Changes with Faculty members meeting with students directly.

- b) Proposed revisions to Policy 3-5-2: Student Grievance – Dianne Hilliard

Action Taken: None

Summary of Discussion: Very rare that we have to use this policy but we want to be prepared in case of issues. Policy is so old and is updated now to reflect current titles and policies.

Agenda Item 6: Policy and Procedures: Second Reading (For Possible Action)

Discussion and questions from groups; possible action

- a) Proposed revisions to Policy 7-4-3: Identity Theft Prevention Policy – Coral Lopez

Action Taken: Niki Gladys motion to approve, April Reyes seconded the motion, unanimously approved.

Summary of Discussion: Coral stated no feedback from anyone to date. Kyle requested a motion to approve pending final approval from Faculty Senate today.

- b) Proposed revisions to Policy 9-2-2: Website Policies – Niki Gladys

Action Taken: Coral Lopez motion to approve. Gretchen Stanerson seconded the motion, unanimously approved.

Summary of Discussion: Niki stated no feedback from anyone to date. Kyle requested a motion to approve pending final approval from Faculty Senate today.

- c) Proposed retirement of Policy 11-3-14: Industrial and Vocational Shop First Aid Policy – Kathy Strain

Action Taken: Coral Lopez motion to approve. Catalina Wilson seconded the motion, unanimously approved.

Summary of Discussion: Kyle requested a motion to approve pending Faculty Senates review and approval today.

- d) Proposed revisions to Policy 15-1-2: Outstanding Faculty Member Award – Martin Schmidt

Action Taken: Gretchen Stanerson motion to approve. April Reyes seconded the motion, unanimously approved.

Summary of Discussion: Motion approve unanimously

Agenda Item 7: Policy and Procedures: Third Reading (For Possible Action)

Discussion and questions from groups; possible action

- a) Proposed approval of the Safety Committee bylaws – Kathy Strain
Action Taken: Martin Schmidt motion to approve. Coral Lopez seconded the motion, unanimously approved.
Summary of Discussion: Motion approved unanimously

Agenda Item 8: Updates from Members

Catalina Wilson, ASWN President, provided update

Coral Lopez, CFO, provided update

Niki Gladys, Chief Advancement Officer, provided update

JW Lazzari, Executive Director, Student Services,
Interim Director, Liberal Arts & Sciences, provided update

Agenda Item 8: Old Business

Action Taken: None

Summary of Discussion:

Agenda Item 9: New Business

Action Taken: None

Summary of Discussion:

College Council meeting adjourned by unanimous consent at 10:39am