



Western Nevada College

Draft - College Council Meeting Minutes 04/03/26, 9:00 a.m. via Zoom

College Council Members Present:

Non-Voting - Dr. Dalpe, President,
Non-Voting – Tracy Mendibles, Recorder
Voting – Dr. Ryan, VPASA
Voting – Coral Lopez, VPFA
Voting – Eric York, Academic Faculty Senate Chair
Voting – Samantha Kaelin, Administrative Faculty Senate Chair - Ryan Johnson proxy
Voting – April Reyes, Classified Council President
Voting – Karla Salas Dominguez, ASWN President
Voting – Audrey Auer and Rebecca Gates, Academic Directors

College Council Members Absent:

Voting – Vacant, Adjunct Faculty Representative
Voting – Niki Gladys, Chief Advancement Officer
Voting – Paul Seybold Academic Director

Guests with Agenda Items:

Geri Pope, Amy Ghilieri, Chelsie Hamtak, Kathy Strain, Matt Williams

Summary of Actions Taken:

- 3/13/26 meeting minutes approved
- Approved dissolution of the Accreditation Committee (transition to work group)
- Tabled Policy 11-2-1 (Emergency Preparedness) for May meeting
- Approved proposed course fee adjustments for Fall 2026 implementation (pending Faculty Senate confirmation)

Agenda Items for Next Meeting:

- Approval of draft meeting minutes for April 3, 2026, College Council Meeting
- Second reading proposed retirement of Policy 3-3-2: CTE College Credit
- Second reading proposed revisions to Policy 3-3-5: Credit for Prior Learning
- Second reading proposed revisions to Policy 3-4-1: Admissions Registration Grades and Examinations
- Second reading proposed revisions of Policy 11-2-1: Emergency Preparedness Operations and Recovery
- Third reading of course fees for Board of Regents consideration

Agenda Item 1: Call to Order and Roll Call - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: The meeting was called to order at 9:02 a.m. Roll call was taken via the participation list. A quorum was present.

Agenda Item 2: Opening Remarks and College Updates - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: Dr. Dalpe emphasized the importance of closely monitoring revenue streams, particularly in light of challenges associated with WNC's small institution funding model.

Agenda Item 3: Approval of Minutes from March 13, 2026 College Council Meeting (Kyle Dalpe)

Action Taken: Approved

Summary of Discussion: Coral Lopez motioned to approve meeting minutes from 3/13/26 with spelling correction; April Reyes seconded the motion; the minutes were approved unanimously.

Agenda Item 4: 2026/2027 College Council Calendar (Information Only) Tracy Mendibles

Summary of Discussion:

The proposed calendar was presented for informational purposes.

Agenda Item 5: Strategic Planning Update (Information Only) Geri Pope & Amy Ghilieri

Summary of Discussion:

- Recent planning sessions with multiple groups held
- Upcoming meetings:
 - April 6 (3–5pm, CNH): Mission, vision, and goals wordsmithing
 - April 24 (10am–12pm, CNH): Draft review

Agenda Item 6: Dissolution of the Accreditation Committee (For Possible Action) Geri Pope

Action Taken: Approved

Summary:

Due to periods of inactivity, it was proposed that the standing committee transition to a work group model.

Motion by Eric York; seconded by Ryan Johnson. Motion passed.

Agenda Item 7: Policy and Procedures: First Reading (Information Only)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

a) **Proposed retirement of Policy 3-3-2: CTE College Credit – Chelsie Hamtak**

Action Taken: None

Summary of Discussion: Retirement of current policy proposed. Moved to second reading.

b) **Proposed revisions to Policy 3-3-5: Credit for Prior Learning** – Chelsie Hamtak

Action Taken: None

Summary of Discussion: Technical changes only. Moved to second reading.

c) **Proposed revisions to Policy 3-4-1: Admission Registration Grades and Examinations** – Chelsie Hamtak

Action Taken: None

Summary of Discussion: Alignment with board policy. Moved to second reading.

d) **Proposed revisions to Policy 11-3-18: Hazard Communication Program** – Kathy Strain

Action Taken: None

Summary of Discussion: Updates include hazardous materials labeling, contractor requirements, safety data sheets, PPE, and supervisory responsibilities. Moved to second reading.

Agenda Item 8: Policy and Procedures: Second Reading (For Possible Action)

Discussion and questions from groups; possible action

a) **Proposed revisions to Policy 11-2-1: Emergency Preparedness Operations and Recovery** –

Kathy Strain & Matt Williams

Action Taken: Tabled

Summary of Discussion: Academic Faculty Senate had not yet reviewed the policy. Item will return for second reading in May.

Agenda Item 9: Proposed Course Fee Adjustments (For Possible Action) Coral Lopez

Discussion and questions from groups; possible action

Action Taken: Approved (pending Faculty Senate confirmation)

Summary of Discussion:

Fee adjustments are time-sensitive due to upcoming Fall 2026 registration.

Motion by Karla Salas; seconded by Audrey Auer. Motion passed.

Item will return in May for third reading for fees that need to go to the Board of Regents for approval.

Agenda Item 10: Updates from Members (Information Only)

Updates provided by Karla Salas, ASWN

Updates provided by Shannon Covey, Healthy Campus Committee

Agenda Item 11: Adjourn

College Council meeting adjourned by unanimous consent at 9:46am.

DRAFT