



Western Nevada College

College Council Meeting Minutes 03/13/26, 9:00 a.m. via Zoom

College Council Members Present:

Non-Voting - Dr. Dalpe, President,
Non-Voting – Tracy Mendibles, Recorder
Voting – Dr. Ryan, VPASA
Voting – Coral Lopez, VPFA
Voting – Niki Gladys, Chief Advancement Officer
Voting – Eric York, Academic Faculty Senate Chair
Voting – Samantha Kaelin, Administrative Faculty Senate Chair
Voting – April Reyes, Classified Council President
Voting – Rebecca Gates or Paul Seybold Academic Directors

College Council Members Absent:

Voting – Vacant, Adjunct Faculty Representative
Voting – Karla Salas Dominguez, ASWN President
Voting – Audrey Auer

Guests with Agenda Items:

Kathy Strain, Matt Williams, JW Lazzari, Chelsie Hamtak, Victor Navarro

Summary of Actions Taken:

- 2/6/26 meeting minutes approved
- Proposed revisions to Policy 3-3-5: Challenge Examinations – Approved
- Proposed revisions to Policy 4-2-1: Equal Opportunities – Approved
- Proposed revisions to Policy 7-2-1: Travel - Approved

Agenda Items for Next Meeting:

- Approval of draft meeting minutes for March 13, 2026, College Council Meeting
- Proposed revisions to Policy 11-2-1: Emergency Preparedness Operations and Recovery
- Proposed Course Fee Adjustments

Agenda Item 1: Call to Order and Roll Call - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: The meeting was called to order at 9:02 a.m. Roll call was taken via the participation list. A quorum was present.

Agenda Item 2: Opening Remarks and College Updates - (Kyle Dalpe)

Action Taken: None

Summary of Discussion: We've been looking at enrollment, more than just head count but weighted student credit hours (WSCH). We are at about 4000 students, head count, but for budget purposes WSCH is used. An English class is weighted as a 1 but auto class is weighted as a 4. For spring we are at about 50,000 WSCH but then we have to factor that by a completion rate. This number will matter in the Fall of 2027.

Construction has started in Fallon and we are beginning to work on the Douglas campus renovation.

Bathrooms in the Bristlecone buildings are just about done!

Agenda Item 3: Approval of Minutes from February 6, 2026 College Council Meeting (Kyle Dalpe)

Action Taken: Approved

Summary of Discussion: April Reyes motioned to approve meeting minutes from 2/6/26; Niki Gladys seconded the motion; the minutes were approved unanimously.

Agenda Item 4: Policy and Procedures: First Reading (Information Only)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

a) **Proposed revisions to Policy 11-2-1: Emergency Preparedness Operations and Recovery** – Kathy Strain & Matt Williams

Action Taken: None

Summary of Discussion: Updated outdated terminology and structure that is consistent with current practices. Continuity of operations plan has been updated to a more micro level. A standard template is being used across all northern NSHE campuses.

Moved to a second reading.

Agenda Item 5: Policy and Procedures: Second Reading (For Possible Action)

Discussion and questions from groups; possible action

a) **Proposed revisions to Policy 3-3-5: Challenge Examinations** – JW Lazzari & Chelsie Hamtak

Action Taken: Approved

Summary of Discussion: Newly proposed policy regarding Credit for Prior Learning (CPL) to replace Challenge Examinations.

Motion to approve, Eric York, seconded by April Reyes, approved.

b) **Proposed revisions to Policy 4-2-1: Equal Opportunities** – Victor Navarro
Action Taken: Approved
Summary of Discussion: Motion to approve, Coral Lopez, seconded by Samantha Kaelin, approved.

c) **Proposed revisions to Policy 7-2-1: Travel** – Coral Lopez
Action Taken: Approved
Summary of Discussion: Spend authorizations are now required for in-state travel as well as out-of-state travel.

Motion to approve, Eric York, seconded by Samantha Kaelin, approved.

Agenda Item 6: Proposed Course Fee Adjustments (Information Only)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

Annual process to review all course fees. A call is put out to all divisions for review and analysis on their courses and fees. Anything \$50 and below WNC can approve and would be effective this Fall 2026; anything \$50 and above needs to go to the Board of Regents for approval and would be implemented, if approved, in Fall 2027.

It was proposed that the call for proposed course fee adjustments go out at least a month earlier.

This will come back to April, College Council for approval.

Agenda Item 7: Updates from Members (Information Only)

Updates provided by Niki Gladys

Updates provided by Coral Lopez

Agenda Item 8: Adjourn

College Council meeting adjourned by unanimous consent at 10:00am.