

**DRAFT**

**College Council (2021) Meeting MINUTES 03/11/2022, 9:02 a.m. via zoom.**

College Council		ZOOM Conf.
<b>College Council Members Present</b>	<ul style="list-style-type: none"> <li>● Non-Voting - Dr. Dalpe, Interim President</li> <li>● Non-Voting - Deb Conrad, Recorder</li> <li>● Voting - Coral Lopez, CFO</li> <li>● Voting - Jim Strange, Academic Faculty Senate Chair</li> <li>● Voting - Amanda Godin, Classified Council Chair</li> <li>● Voting - Andrea Sanchez De Loza, ASWN President</li> <li>● Voting - Niki Gladys, Executive Director, Advancement</li> <li>● Voting on Rotation - Scott Morrison &amp; Georgia White</li> </ul>	
<b>College Council Members Absent</b>	<ul style="list-style-type: none"> <li>● Voting – Ana Casareto, Adjunct Faculty Representative</li> <li>● Voting - Lauren Slemenda, Administrative Faculty Senate Chair</li> <li>● Debi Ingraffia-Strong - Academic Directors Representative</li> </ul>	
<b>Guests (with agenda items)</b>	Justin McMenemy, Susan Trist & Robert Whitcomb (rescheduled to April 1 meeting)	
<b>Summary of Actions Taken</b>	2/4/22 Minutes Approved.	
<b>Agenda items for next meeting</b>	Proposed revisions to the Distance Education Bylaws (Justin McMenemy) – 2 <sup>nd</sup> Reading; Special Course Fees (Coral Lopez) – 2 <sup>nd</sup> Reading; For 3 <sup>rd</sup> Reading: 7-1-1, 7-5-1, Accessibility Committee Bylaws (Susan Trist); Business Program Review Presentation (Bob Whitcomb)	

<b>Agenda Topic</b>	<b>1. Call to Order and Role Call (Kyle Dalpe)</b>
<b>Action Taken</b>	A quorum was present.
<b>Summary of Discussion</b>	None.
<b>Agenda Topic</b>	<b>2. Opening Remarks (Kyle Dalpe)</b>
<b>Summary of Discussion</b>	First meeting in Interim President roll, thank you for the support. Draft VPASA job description for internal posting being worked on, will be posted on Monday. Budget update on CARES spending, hoping to have the 12% reduction restored, NSHE budgets will hit the Governor's office in Sept.
<b>Agenda Topic</b>	<b>3. Approval of Minutes from 2/4/22 (Kyle Dalpe)</b>
<b>Action Taken</b>	Approved.
<b>Summary of Discussion</b>	Kyle asked if there were any changes or discussion and there were none. Coral motioned to approve, Niki seconded the motion. No further discussion. Unanimously approved
<b>Agenda Topic</b>	<b>4. First Readings – Policies and Procedures</b>  <b>4a. Proposed revisions to the Distance Education Bylaws – Justin McMenemy</b>  <b>4b. Special Course Fees – Coral Lopez</b>
<b>Action Taken</b>	None. Information Only. All members to take these back to their respective groups for consideration.

<p><b>Summary of Discussion</b></p>	<p>4a. Proposed revisions to the Distance Education Bylaws – Justin McMenemy</p> <p>Justin has worked with Kyle and Mandy to update the bylaws, including updating the number of members on the committee to streamline the process.</p> <p>4b. Special Course Fees – Coral</p> <p>Some fees need to be approved by the Board of Regents, other approvals are internal. For fall semester, Art 201 and MUSA will need to go to the Board in December for approval for Fall 2023. Fees to be approved are specific to classes. Course fees with internal approval can go into effect spring 23</p>
<p><b>Agenda Topic</b></p>	<p><b>5. Second Reading – For Possible Approval</b></p> <p><b>5a. Proposed Revisions to Policy 7-5-1: Payment Plans – Coral Lopez</b></p> <p><b>5b. Proposed Revisions to Policy 7-1-1: Contracts – Coral Lopez</b></p> <p><b>5c. Proposed Revisions to Information &amp; Communications Technology Accessibility Committee Bylaws – Susan Trist</b></p>
<p><b>Action Taken</b></p>	<p>No action at this meeting. Will come back to the next meeting for a vote.</p>
<p><b>Summary of Discussion</b></p>	<p>5a. Proposed Revisions to Policy 7-5-1: Payment Plans – Coral Lopez</p> <p>Coral presenting at the Academic Faculty Senate meeting today, no action at this time.</p> <p>5b. Proposed Revisions to Policy 7-1-1: Contracts – Coral Lopez</p> <p>Coral presenting at the Academic Faculty Senate meeting today, no action at this time.</p> <p>5c. Proposed Revisions to Information &amp; Communications Technology Accessibility Committee Bylaws – Susan Trist</p> <p>Susan reviewed the changes to the bylaws which include changing the name of the committee from TICTAC to the Accessibility Committee, no action at this time.</p>

<b>Agenda Topic</b>	<b>6. Third/Final Readings – For Possible Approval - None</b>
<b>Action Taken</b>	None.
<b>Summary of Discussion</b>	
<b>Agenda Topic</b>	<b>7. Business Program Review Presentation – Bob Whitcomb (Information Only)</b>
<b>Action Taken</b>	None. Information Only. (Due to technical difficulties this presentation has been rescheduled for the next meeting on April 1)
<b>Summary of Discussion</b>	
<b>Agenda Topic</b>	<b>8. Updates from Members</b>
<b>Action Taken</b>	Information only.

Summary of Discussion	<p>Georgia White – Sarah Lobsinger is resigning at the end of the year, will become a faculty member at Oklahoma state</p> <p>Coral – banking relationship with Wells Fargo has been restored, CARES Funding may be available until June</p> <p>Heather &amp; Andrea – Food pantry baskets, 6 stations for grab and go items on campus, filled once a day. Information about the food pantry is included on each item to increase the usage of the pantry. Baskets include breakfast, snack and lunch items along with hygiene products. Hopefully fresh fruit to be added in the future.</p>
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<b>Agenda Topic</b>	<b>9. Old Business</b>
Action Taken	None.
Summary of Discussion	N/A

<b>Agenda Topic</b>	<b>10. New Business</b>
Action Taken	None.
Summary of Discussion	Mandy Billings -Deaf studies ready to present at the next meeting on April 1

<b>Agenda Topic</b>	<b>11. Public Comment</b>
Action Taken	None.
Summary of Discussion	

**Adjournment.**

9:39am Kyle Dalpe adjourned the meeting

