Budget Committee	March 13, 2023 **I. Call to Order - 1:32 PM**	Zoom Meeting
Members Present	Heather Rikalo, Songhai Liu, Katy Edmunds, Carol McIntosh, Jayna Conkey, Randal Miller, Benny Buchanan, Natasha Kephart, Chelsie Hamtak, Coral Lopez, Phyllis Mason, Smriti Bhattarai,	
Members Missing	Desirae Blunt-Lamkey, Jeffrey Erickson	
Guests	None	
Summary of Actions Taken	3 BRRs approved, 2 BRRS to Exec team	
Agenda items for next meeting	Rank & review BRRs to Exec team. If more details are needed, a presentation will be requested.	

Agenda Topic	**II. Approval of Minutes from February 13, 2023**
Action Taken	Approved
Summary of Discussion	Motion to approve: 1st - Heather, 2nd - Smriti. Minutes were approved.
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**III. a. Standard Business** - Review of New Budget Resource Requests
Action Taken	Approved 3 BRRs, sending 2 to Exec team
Summary of Discussion	Natasha: - BRR #1 - NAH Cedar 212 - Lab AV - requested Tech Fees= $3,834.04 1st - Heather, 2nd - Chelsie = APPROVED - BRR #2 - ASWN - large plotter/printer for campus signage - requested Tech Fees= $5,417.74 - Discussion on used of printer for other campus uses - Discussion on supplies for ASWN budget - Take to Executive team - BRR #3 - ASWN eSports gaming PCs x12 - requested from Tech Fees = $19,759.08, headsets, monitors, keyboards, mice = $5,880.60, total = $25,639.68 1st - Coral. 2nd - Katy = APPROVED - BRR #4 - Cedar Computer Lab AV equipment upgrade - requested from Tech Fees = $21,136.34 1st - Heather, 2nd - Jayna = APPROVED

	- BRR #5 - funding for Veterans Resource Coordinator position = $91,288.00 - Take to Executive team
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. b. Standard Business - Update from CSD subcommittee
Action Taken	None
Summary of Discussion	Heather: 22 applications received to-date this FY - total awarded = $16,627 - actuals = $9,000 - Uncommitted = $40,000 - New membership being determined
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. c. Standard Business - Update from CIP subcommittee
Action Taken	None
Summary of Discussion	Jeff: No new updates
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. d. Standard Business - Update from GR subcommittee
Action Taken	None
Summary of Discussion	Coral: no new activity in the last month
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	III. e. Standard Business - Tech Fee updates
Action Taken	None
Summary of Discussion	Phyllis:

	- Beginning balance = $568,880.26 - Revenue = $346,600.57 - Expenses = $395,647.76 - Obligated/Encumbered = $540,727.19 - Available Balance = **$375,128.32** *All above amounts are rounded.*
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**III. f. Standard Business** - Budget update
Action Taken	None

Summary of Discussion	Coral:
	- The NSHE budget hearing at the end of February went "pretty good" with the Chancellor and Andrew Clinger as well as college presidents answering the Leg's questions.
	    ○ next hearing not scheduled yet
	- If COLA is increased in FY24-25, WNC will be responsible for paying potentially 20%, if approved by the governor.
	- WNC Budget Office meeting with WNC departments regarding EOY spending and plans
	- State retention bill, if passed on 3/13/2023 pm, would give a $500 quarterly payment to State employees, starting March 31, 2023, and ending June 30, 2023. FY24-25 is on a separate bill.
	    ○ Discussion on who this would apply to
	    ○ Grant-funded positions can be tricky but it may be possible to have the retention bill(s) written into budgets for grants.
	- May 1, 2023 - economic forum
	- End of May will give us approximate budget #s
	- There is a 40% State employee vacancy rate.

Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	**IV. Old Business**
Action Taken	None
Summary of Discussion	- DR solution and data resolution - paid with operating budget - Firefighter 1 academy tools and equipment - paid with operating budget

	• Cedar computer lab upgrade - quote received from Troy ○ See III.a. = APPROVED
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	V. New Business
Action Taken	None
Summary of Discussion	None
Assignments/Potential Agenda Items	None
Comments/Information	None

Agenda Topic	VI. Public Comment
Action Taken	None
Summary of Discussion	None
Assignments/Potential Agenda Items	None
Comments/Information	None

Next meeting: Monday, April 10, 2023

Adjourn: **2:20** PM