

APPROVED

College Council (2021) Meeting MINUTES 02/04/2022, 9:00 a.m. via zoom.

College Council		ZOOM Conf.
College Council Members Present	<ul style="list-style-type: none"> ● Non-Voting - Dr. Dalpe, Officer in Charge ● Non-Voting - Deb Conrad, Recorder ● Voting - Coral Lopez, CFO ● Voting - Jim Strange, Academic Faculty Senate Chair ● Voting – Ana Casareto, Adjunct Faculty Representative ● Voting - Lauren Slemenda, Administrative Faculty Senate Chair ● Voting - Amanda Godin, Classified Council Chair ● Voting - Andrea Sanchez De Loza, ASWN President ● Voting - Niki Gladys, Executive Director, Advancement ● Voting on Rotation - Scott Morrison or Debi Ingrassia-Strong, Academic Directors Representative 	
College Council Members Absent	<ul style="list-style-type: none"> ● Georgia White, Academic Director 	
Guests (with agenda items)	Mandy Billings, Susan Trist, Tim Mayo, Ana Casareto, Darla Dodge	
Summary of Actions Taken	12/10/21 Minutes Approved. Budget Committee Bylaws Approved. Policy 3-3-2 Approved. Policy 6-1-1 Approved.	
Agenda items for next meeting	DEI Committee Bylaws – 2 nd Reading (Tabled at this meeting). For 2 nd Reading: 7-1-1, 7-5-1, TICTAC Bylaws	

Agenda Topic	1. Call to Order and Roll Call (Kyle Dalpe)
Action Taken	A quorum was present.
Summary of Discussion	None.
Agenda Topic	2. Approval of Minutes from 12/10/2021 (Kyle Dalpe)
Action Taken	Approved.
Summary of Discussion	Kyle asked if there were any changes or discussion and there were none. Jim Strange motioned to approved the minutes of the 12/10/2022 meeting. Niki Gladys seconded the motion. There was no further discussion. Unanimously approved.
Agenda Topic	First Readings – Policies and Procedures 3a. Policy 7-5-1 – Payment Plans – Coral Lopez 3b. Policy 7-1-1 – Contracts – Coral Lopez 3c. TICTAC Bylaws – Susan Trist
Action Taken	None. Information Only. All members to take these back to their respective groups for consideration.
Summary of Discussion	<p>3a. Policy 7-5-1: Payment Plans. Coral Lopez reviewed the updates. A few years ago, the controller’s office decreased limit for student payment plans, so the revisions to this policy are to make it compliant with current practice. Lauren Slemenda requested that a change be made so that Community Education become Continuing Education to match the current program name. Coral will make this change and the policy will be sent out to all.</p> <p>3b. Policy 7-1-1: Contracts. Coral Lopez and Kelly Kiesow reviewed the policy and cleaned up titles, corrected links and added an additional information section.</p>

	<p>3c. TICTAC Bylaws. Susan Trist reviewed the changes with the group. Updates were made to remove SPFIE (which has been disbanded) and add College Council, the group to which TICTAC will now report. The bylaws also reduce the size of the membership. Susan asked if there are reporting requirements for standing committees and if there are, they would like to include in the bylaws. Kyle asked Mandy to help with this. Mandy said in general, the committees are still going to fill out annual goals sheet and turn into College Council and Mandy at beginning and end of year. There is not a requirement that committees present to College Council, but if they want to do so they can. Mandy to work with Susan on these items right after the meeting so the updated version of the bylaws can be sent out.</p>
<p>Agenda Topic</p>	<p>Second Reading – For Possible Approval</p> <p>4. DEI Committee Bylaws (Deb Alves)</p>
<p>Action Taken</p>	<p>Tabled until next meeting.</p>
<p>Summary of Discussion</p>	<p>None.</p>
<p>Agenda Topic</p>	<p>Third/Final Readings – For Possible Approval</p> <p>5a. Policy 3-3-2: CTE College Credit (Greg Sly for Georgia White)</p> <p>5b. Policy 6-1-1: Facility Use (Kyle Dalpe)</p> <p>5c. Budget Committee Bylaws Updates (Darla Dodge)</p>
<p>Action Taken</p>	<p>5a, 5b, and 5c Approved.</p>
<p>Summary of Discussion</p>	<p>5a. Policy 3-3-2: CTE College Credit. Greg Sly briefly reviewed the changes again and recommended that it is ready for approval. Coral Lopez motioned to approve the revisions to the policy. Jim Strange seconded the motion. Kyle asked for discussion and there was none. The policy revisions were unanimously approved.</p> <p>5b. Policy 6-1-1: Facility Use. Kyle reviewed the changes quickly which primarily were in regard to defining public spaces per the advice of general counsel. Kyle asked for discussion and there was none. Debi</p>

	<p>Ingraffia-Strong motioned to approve the revisions to the policy. Lauren Slemenda seconded the motion. The policy revisions were unanimously approved.</p> <p>5c. Budget Committee Bylaws Updates. Darla noted that the main changes were to remove out of date titles and add current ones; no major changes to the bylaws. Kyle asked for discussion and there was none. Amanda Godin motioned to approve the updates to the bylaws. Coral Lopez seconded the motion. The updates to the Budget Committee Bylaws were unanimously approved.</p>
Agenda Topic	6. Associate of Arts Program Review – Tim Mayo and Ana Casareto
Action Taken	None. Information Only.
Summary of Discussion	<p>Tim and Ana gave a presentation on the AA Program Review. They covered the program overview, program goals, offerings, effectiveness and assessment, findings and recommendations. Kyle and Scott thanked the team for their work on this because it is so large and look forward to the work that will be done on the recommendations. Tim thanked Joe Bell for the bulk of the work he did on the program review.</p>
Agenda Topic	7. Accreditation committee Recommendations (Mandy Billings)
Action Taken	Information Only
Summary of Discussion	<p>Mandy provided context for the recommendations saying the interim site visit was successful and the college received a lot of praise; we were also provided with a number of informal recommendations to help the college prepare for the year 7 report which is due in 2025.</p> <p>Mandy reviewed the report and the recommendations from the Accreditation Committee in response to the informal recommendations from NWCCU. The report was shared with College Council and all college.</p> <p>One recommendation that should be acted on this spring is an open forum to discuss budget priorities as a way to increase transparency</p>

	<p>and input on things that fall outside of the Budget Resource Request process regarding resource allocation.</p> <p>Kyle, Cathy, Mandy and other committee members will meet to make sure the college takes the next steps.</p> <p>Debi Ingrassia-Strong said that she would be happy to join the committee.</p> <p>Kyle announced the upcoming NSHE strategic planning listening sessions.</p>
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Agenda Topic	8. Updates from Members
Action Taken	Information only.
Summary of Discussion	<p>Kyle thanked everyone for getting the college open and started. He said enrollment numbers are fluctuating, but he still feels pretty good about them. In 2023, a request to legislature will be made to hold NSHE institutions harmless in regard to base budgets even though enrollment numbers are down. Kyle announced that the AB450 study group has three more meetings and then report will be published, and that the Board of Regents meeting in March will focus heavily on budget. The legislative building still has COVID testing and we have masks and test kits here as well.</p> <p>Scott Morrison thanked Chelsie Hamtak and faculty for working through the scheduling process.</p>

Agenda Topic	10. Old Business
Action Taken	None.
Summary of Discussion	N/A

Agenda Topic	11. New Business
Action Taken	None.
Summary of Discussion	

Agenda Topic	12. Public Comment
Action Taken	None.
Summary of Discussion	Kyle thanked Darla Dodge for all she's done for the college and wished her good luck in her new position with the state.

Adjournment. Jim Strange motion to adjourn. Niki Gladys seconded the motion. All in favor. Meeting adjourned at 10:03 a.m.