



Western Nevada College

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REQUEST FOR PROPOSALS FOR THE 2027-2029 SCHEDULE

Thank you for considering the WNC galleries to showcase your artwork. We welcome your ideas and we will work closely with you to make this collaboration successful. Please read through this webpage and see the checklist of the items needed to proceed. We are open to assisting you in the process. Please email us at artgallery@wnc.edu for a time for a consult.

WNC does not discriminate on the basis of race, color, national origin, sex, disability, age, gender identity or expression, sexual-orientation, protected veteran status, genetics, or religion in its programs and activities and provides equal access to facilities to all. Inquiries concerning the application of non-discrimination policies may be referred to: Title IX Coordinator: (775) 445-3219 and Director of Human Resources: (775) 445-4235, Western Nevada College.

These are the items to prepare before you dive into this form.

- **Contact information**, Contact info, plus website, and resume.
- **Proposed Exhibit's Artists**, details about you or your group
- **Idea and Concepts**, Exhibition's theme or concept description. (100 words)
- **Artist(s) Statement** describing your vision, influence, and technique. (500 words)
- **Proposal Narrative**: Explain how the work connects to the gallery's mission (250 words)
- **Proposal Events**: Explain proposed programming to the exhibit to work to expand enrichment experience. 250 words)
- **Details** on dates preferred, hanging plans, and shipping information

Details for uploading. Preferred formats are PDF for Documents and JPG for images.

- Resumes
- itemized object list (title, artist, media, dimensions, and value).
- Artwork Images/Object List: High-quality jpegs, 300 dpi
- If this exhibit is in process: Sketches of Proposed Artwork

As you prepare your proposal, please see the following RUBRIC that will be used to evaluate it. Each section is weighted based on the needs of WNC's mission in the use of its gallery space. The questions allow you to construct your proposal to ensure that you address the questions that will be addressed.



RUBRIC FOR EVALUATION

Criteria	Description	Weighted Points
Concept & Artistic Merit	Strength, originality, clarity, and relevance of the exhibition concept. Demonstrates artistic vision, intellectual depth, and potential audience appeal.	30
Artist Experience & Potential	Artist's exhibition history, professional accomplishments, technical proficiency, and/or demonstrated potential for growth and artistic development. Emerging artists may be evaluated on promise rather than resume alone.	20
Representation of Underserved Voices or Subject Matter	Exhibition elevates underrepresented artists, communities, perspectives, histories, cultures, or issues that are not typically visible in mainstream gallery programming.	20
Community Engagement Opportunities	Potential for artist talks, workshops, lectures, demonstrations, student engagement, partnerships, participatory activities, or other meaningful audience interaction.	15
Feasibility & Professionalism	Proposal is complete, well organized, realistic, and appropriate for the gallery's space, timeline, and resources. Installation requirements are clearly articulated.	10
Alignment with Gallery Mission	Supports the gallery's educational, cultural, and community goals. Contributes to a balanced and diverse exhibition program.	5
Total		100

SCORING GUIDELINES, Based on 10 Scale

9-10: Exceptional

7-8: Strong

5-6: Adequate

3-4: Limited

1-2: Weak

0: Does not address criterion



REVIEWER QUESTIONS

Concept & Artistic Merit

- Is the exhibition idea compelling and clearly articulated?
- Does the work demonstrate originality and artistic excellence?
- Will the exhibition engage and educate audiences?

Artist Experience & Potential

- Does the artist demonstrate a strong body of work?
- Is there evidence of artistic growth and commitment?
- For emerging artists, does the proposal show exceptional promise?

Representation of Underserved Voices or Subject Matter

- Does the proposal broaden representation within the exhibition program?
- Does it introduce perspectives, histories, or narratives that are often overlooked?
- Will it help attract new audiences?

Community Engagement

- Are meaningful public programs proposed?
- Are there opportunities for student, faculty, or community participation?
- Could partnerships enhance the exhibition's impact?

Feasibility & Professionalism

- Is the exhibition realistic within available resources?
- Are installation needs clearly described?
- Has the artist demonstrated preparedness and professionalism?

Alignment with Gallery and WNC's Mission

- Does the proposal support the gallery's educational and community objectives?
- Does it contribute to a diverse and balanced exhibition schedule?