Enrollment Limit Increase Request

Students may enroll in up to 18 units for the fall and spring semesters and up to 12 units for the summer semester. Enrollment in additional units is subject to approval by the WNC Counselor and/or the Vice President.

Fall semester
- 19-21 units without 3-week Fall accelerated session requires Counselor approval
- 22 or more units requires Counselor and Vice President approval

Spring semester
- 19-21 units without Winter session enrollment requires Counselor approval
- 22 or more units without Winter session enrollment requires Counselor and Vice President approval
- With 3 units of Winter session enrollment, 19-21 units, no approval needed – form required
- With 3 units of Winter session enrollment, 22-24 units requires Counselor approval
- With 3 units of Winter session enrollment, 25+ units require Counselor and Vice President approval

Summer semester
- 12-15 units requires Counselor approval
- 15 or more units requires Counselor and Vice President approval

Student Name: __________________________________ Student ID#: ____________________

Print Name

Semester overload is requested for:  Fall ☐  Spring ☐  Summer ☐  Year ______________

Number of units requested to enroll in: ___________

If Fall, are you enrolled in a 3-week session class (meets prior to regular semester start date)?  Yes ☐  No ☐

If Spring, are you enrolled in a Winter session class (meets prior to regular semester start date)?  Yes ☐  No ☐

Student Signature: ______________________________ Date: ______________

Counselor Approval: ______________________________ Date: ______________

Signature

If required, Vice-President approval:

________________________________________________________________________ Date: ______________

Signature

For office use only:  Approved ___  Not Approved ___  Processed by ______ Date: __________