Enrollment Limit Increase Request

Students may enroll in up to 18 units for the fall and spring semesters and up to 12 units for the summer semester. Enrollment in additional units is subject to approval by the WNC Counselor and/or the Director of Admissions & Records.

Fall semester
- 19-21 units without 3-week Fall accelerated session requires Counselor approval
- 22 or more units requires Counselor and A&R Director approval

Spring semester
- 19-21 units without Winter session enrollment requires Counselor approval
- 22 or more units without Winter session enrollment requires Counselor and A&R Director approval
- With 3 units of Winter session enrollment, 19-21 units, no approval needed – form required
- With 3 units of Winter session enrollment, 22-24 units requires Counselor approval
- With 3 units of Winter session enrollment, 25+ units require Counselor and A&R Director approval

Summer semester
- 12-15 units requires Counselor approval
- 15 or more units requires Counselor and A&R Director approval

Student Name: ___________________________ Student ID#: __________________

Print Name

Semester overload is requested for: Fall ☐ Spring ☐ Summer ☐ Year ____________

Number of units requested to enroll in: __________

If Fall, are you enrolled in a 3-week session class (meets prior to regular semester start date)? Yes ☐ No ☐
If Spring, are you enrolled in a Winter session class (meets prior to regular semester start date)? Yes ☐ No ☐

Student Signature: ___________________________ Date: ______________

Counselor Approval: ___________________________ Date: ______________

Signature

If required, Director of Admissions & Records approval:

_______________________________ ______________________

Date: ______________

Signature

For office use only: Approved ☐ Not Approved ☐ Processed by _____ Date: ____________