

Enrollment Limit Increase Request

Students may enroll in up to 18 units for the fall and spring semesters and up to 12 units for the summer semester. Enrollment in additional units is subject to approval by the WNC Counselor and/or the Director of Admissions & Records.

Fall semester

- 19-21 units without 3-week Fall accelerated session requires Counselor approval
- 22 or more units requires Counselor and A&R Director approval

Spring semester

- 19-21 units without Winter session enrollment requires Counselor approval
- 22 or more units without Winter session enrollment requires Counselor and A&R Director approval
- With 3 units of Winter session enrollment, 19-21 units, no approval needed – form required
- With 3 units of Winter session enrollment, 22-24 units requires Counselor approval
- With 3 units of Winter session enrollment, 25+ units require Counselor and A&R Director approval

Summer semester

- 12-15 units requires Counselor approval
- 15 or more units requires Counselor and A&R Director approval

Student Name: _____ Student ID#: _____
Print Name

Semester overload is requested for: Fall Spring Summer Year _____

Number of units requested to enroll in: _____

If Fall, are you enrolled in a 3-week session class (meets prior to regular semester start date)? Yes No

If Spring, are you enrolled in a Winter session class (meets prior to regular semester start date)? Yes No

Student Signature: _____ Date: _____

Counselor Approval: _____ Date: _____
Signature

If required, Director of Admissions & Records approval:

Signature Date: _____

For office use only: Approved ___ Not Approved ___ Processed by _____ Date: _____